

College and Association of Nurses of the Northwest Territories and Nunavut



Education Approvals

POLICY NAME	Education Program Approval		POLICY NO.	E1	
EFFECTIVE DATE	September 25, 2024	DATE OF LAST REVISION	April 4, 2016	VERSION NO.	3
APPLIES TO Apply group names to define applicable areas of staff.					
All education advisory committee members, CANNN staff, and the Board of Directors					

VERSION HISTORY				
VERSION	APPROVED BY	REVISION DATE	DESCRIPTION OF CHANGE	AUTHOR
3	Board of Directors	September 25, 2024	New policy format, logo, and organizational change	Executive Director, Megan Wood
2	Board of Directors	April 4, 2016	Revised to combine all policies from 1995	Executive Director
1	Board of Directors	1995	Creation of policies E1: Education Advisory Committee, E2: Evaluation of Approval Process, E3: Site Visits, and E4: Nursing Education Program Report	Executive Director

PURPOSE

Describe to what and to whom this policy applies.

To provide guidance to the Education Advisory Committee and the Board of Directors regarding the approval of nursing programs in the Northwest Territories and Nunavut.

POLICY

The Northwest Territories Nursing Profession Act (2023) directs CANNN to establish an Education Advisory Committee (EAC). At least once every seven years, the EAC will evaluate and make recommendations to the Board of Directors for changes to (i) standards for nursing education, (ii) nursing education programs, and (iii) the process for approval of nursing education programs and (iv) the process for recognition of nursing education programs. The Board of Directors may approve nursing education programs in the Northwest Territories (NT) and Nunavut (NU) as acceptable prerequisites for registration.

1. Committee Member Selection
 - a. CANNN shall establish an Education Advisory Committee (EAC) appointed by the Board of Directors, and in accordance with section 25(1)(a-g) in the Nursing Profession Act, NWT.

The CANN Board of Directors shall make every effort to appoint committee members with experience in nursing education, nursing practice, and nursing administration, either individually or collectively, in order to best represent the scope of nursing.

Conflict of Interest

EAC members are required to self-disclose any potential or perceived conflicts of interest as a result of their involvement in the EAC Approval Process. Members are not able to sit on the committee if they are employees of the institutions seeking approval for nursing education programs.

In the situation where there is a potential or perceived conflict of interest identified by an external party, CANNs Board of Directors shall be advised. The Board will establish an impartial committee to examine the conflict and advise the parties involved as per the CANN Board policy B4: Conflict of Interest.

PROCEDURES

The procedure for education program approval is as follows:

1. The institution provides their submission to CANN for each program
 - a. This includes an overview of the program, and pre-set criteria as established by CANN
2. Submissions are reviewed by the Education Reviewers (see policy E2)
3. The Education Reviewers provide recommendations to the Education Advisory Committee
4. The EAC provides a recommendation to the Board of Directors
5. The Board of Directors approves, or provides recommendations to the institution

TERMS AND DEFINITIONS

Define any acronyms, jargon, or terms that might have multiple meanings.

TERM	DEFINITION
Education Reviewers	Volunteers assigned by CANN to review submissions and make recommendations

CONDITIONS AND EXCEPTIONS

Describe exceptions here.

N/A

AUTHORITY AND ACCOUNTABILITY

This policy is issued under the authority of the CANN Board of Directors and as governed by the NT Nursing Profession Act (2023), s25, 26, and 27; the NU Nursing Act (2023), s20, 21 and 22; and CANN Bylaw 9. The Board of Directors has the authority to revise this Policy as required.

The Director of Quality Practice and the Education Advisory Committee are accountable to the Board of Directors, and ultimately to the membership, for the implementation of this policy and may delegate any related administrative tasks.

ROLE	RESPONSIBILITY
Board of Directors	Final approval of nursing education programs
Director of Quality Practice	

Education Advisory Committee	
Education Reviewers	