



Registered Nurses Association
of the Northwest Territories
and Nunavut

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Registration Policy

Policy Description: Eligibility to Write the
Examination NCLEX-RN

Policy Number: R13

Effective Date: November 18, 2020

Signature:

Review Date: November 2023

New Policy _____

Revision: Partial X Complete _____

Applies To: Individuals requesting to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN) with RNANT/NU.

Purpose: This policy outlines the requirements for candidates wishing to write the national examination for registered nurses (NCLEX – RN). These requirements are in addition to, or in clarification of, those found in the Nursing Profession Act (2003), Consolidation of the Nursing Act (1998), and RNANT/NU Bylaws.

Policy:

(1) Approved Examination

The Board of Directors recognizes NCLEX-RN as the nursing membership examination for initial registration by examination in the Northwest Territories (NT) and Nunavut (NU). The NCLEX-RN is developed by the National Council of State Boards of Nursing (NCSBN) and delivered by Pearson Vue.

(2) Establishing Eligibility to Write Examination

Candidates choosing to write the NCLEX-RN in the NT or NU must submit two applications, one to RNANT/NU and one to Pearson Vue. Both applications must be received a minimum of **30 days** before the requested examination date.

a) The following must be submitted to RNANT/NU:

- i) NCLEX-RN Application Form;
- ii) NCLEX-RN Administration Fee;
- iii) Copy of Government issued ID (must include photo, signature, expiry date, in colour & current); and
- iv) Evidence of program completion from candidate's school of nursing, as follows:
A prescribed RNANT/NU Recommendation Form from the Dean/Chair of the School of Nursing to confirm the candidate's successful completion of a nursing education program and recommend eligibility to write the examination.

Note: All candidates who graduated from a nursing program outside of the NT or NU also must provide verification the nursing program they completed was approved in the jurisdiction it was administered. This verification can be requested from the nursing regulatory body in that jurisdiction.

- b) Once all application requirements of RNANT/NU and Pearson Vue have been met, the Registrar will make a candidate "Eligible to Write" the NCLEX-RN.



- c) Any individual who has written the NCLEX-RN as the entry-to-practice examination and is applying for RN registration with RNANT/NU must have written and passed the NCLEX-RN within three years of program completion.
- (3) Testing Accommodations for Candidates
Candidates wishing to have accommodations for their examination must specify, in detail, the accommodation being requested and the reason for this request. This is indicated on the RNANT/NU NCLEX-RN Application Form. The RNANT/NU Registrar and NCSBN will determine if the accommodation can be provided for the candidate.
- (4) Release of Examination Results
a) NCLEX-RN results will be released to RNANT/NU from NCSBN.
b) RNANT/NU will attempt to telephone candidates about their results and will email candidates their results within one week following the date of the examination write.
- (5) Retake of NCLEX-RN
NCSBN allows candidates to retake the NCLEX-RN a minimum of 45 days after the most recent test date. Candidates who wish to retake the examination must reapply to both RNANT/NU and Pearson Vue.
- (6) Examination Writing Attempts for Candidates Graduating from a NT/NU Nursing Program
a) RNANT/NU allows candidates who have graduated from an approved nursing program in the NT or NU after January 1st, 2015 an unlimited number of NCLEX-RN write attempts within the 3-year eligibility period to successfully pass the examination.
b) A candidate who remains unsuccessful in passing the NCLEX-RN at the end of the 3-year eligibility period will not be eligible for registration.
c) If a candidate had been issued an RNANT/NU Temporary Certificate and is unsuccessful in passing the examination at the end of the 3-year eligibility period, they must relinquish their Temporary Certificate to RNANT/NU immediately upon receipt of their final examination results.
- (7) Examination Writing Attempts for Candidates Graduating from a Canadian Nursing Program Outside of the NT/NU
a) Candidates from other Canadian jurisdictions wanting to write the NCLEX-RN in the NT or NU and who are applying with RNANT/NU must follow the process outlined in section 2.
b) Candidates who have graduated from a nursing program in another Canadian jurisdiction and are applying to write the NCLEX-RN with RNANT/NU are permitted *three attempts* to successfully pass the registration examination within a 3-year eligibility period. This includes any previous unsuccessful NCLEX-RN writes.



- c) A candidate who remains unsuccessful in passing the NCLEX-RN at the end of the 3-year eligibility period will not be eligible for registration.
- d) If a candidate has been issued a RNANT/NU Temporary Certificate and is unsuccessful in their third writing attempt, they must relinquish their Temporary Certificate to RNANT/NU immediately upon receipt of their results.

Conditions and Exceptions:

None

Authority and Accountability:

This policy is issued under the authority of RNANT/NU Board of Directors and as governed by the Nursing Profession Act (2003) and Consolidation of the Nursing Act (1998) (2); and RNANT/NU Bylaws. The Board of Directors has the authority to revise this Policy as required.

The Registrar is accountable to the Board of Directors, and ultimately to the members, for the implementation of this policy and may delegate any related administrative tasks.

History:

This policy replaces:

Registration Policy R13: Examinations – General Provisions issued in May 1996.

Registration Policy R14: Examination – CRNE issued October 14, 2004.

Registration Policy R13: Examination NCLEX-RN issued January 2015.

Revised September 2018. September 2020.